

# CONTROLLED PARKING ZONE POLICES SCRUTINY TASK GROUP

18 December 2014

Present: Councillor Collett (Chair)  
Councillors Hastrick, Jeffree and Joynes

Officers: Committee and Scrutiny Officer  
Committee and Scrutiny Support Officer (RW)

## 1. ELECTION OF CHAIR / COMMITTEE MEMBERSHIP

Apologies were received from Councillor Walford.

It was noted that Councillor Jeffree would take Councillor Martins' place on the Task Group on a permanent basis.

The Task Group was asked to elect a Chair for the Task Group.

AGREED

that Councillor Collett be elected Chair of the Controlled Parking Zone (CPZ) Policies Task Group.

## 2. DISCLOSURES OF INTEREST

There were no disclosures of interest.

## 3. SCOPE AND BACKGROUND PAPERS

The Task Group received, from the Committee and Scrutiny Officer, documents relevant to the review.

The Committee and Scrutiny Officer advised that scrutiny of the CPZ policies had been requested by the Head of Regeneration and Development. This would not be a review of the entire parking scheme; the task group's views were sought on aspects detailed in the scope.

The Committee and Scrutiny Officer explained that there had been no review of CPZ policies since 1997. She noted the specific areas which it had been suggested the group should look at and then decide whether these needed alteration in any form. Suggested areas to review included:

Resident Permits:

Currently two permits per household / one per person – was this ideal?

Visitor Vouchers:

Was the allocation sufficient?; too many?; too few?

Business Permits:

At present one permit was allocated per business. Was this sufficient?

Exemptions:

The Task Group might like to look at this aspect of the scheme

Length of Vehicles:

An assessment of vehicle lengths and provision for differing types of vehicles could be considered by the group.

Match day parking and extent of each individual zone:

The group was not asked to look at these sections of the CPZ policies.

The Committee and Scrutiny Officer stressed that the work required of the group would need to be accomplished in a very short time frame: it was intended that the report should be presented at Cabinet at the February meeting.

The Committee and Scrutiny Officer advised that Council officers had, over time, received a considerable degree of feedback and questions from residents and members of the public. She recommended that, before the next meeting, transport and parking services officers would be asked to prepare documents listing comments and questions received along with officers' observations and suggestions. At the meeting the task group could consider options available and decide on recommendations for possible changes to policies.

The meeting discussed the aims and contents of the report.

It was decided that there would be no meeting to gather residents' views as there was too little time before the report needed to be finalised.

The Committee and Scrutiny Officer agreed to research parking provision and policies at Harrow, Three Rivers, Dacorum, St Albans, Hertsmere and Stevenage Councils and then pass this information to the task group.

The Committee and Scrutiny Support Officer advised that the Transport and Infrastructure Section Head and the Parking Services Manager would attend the next meeting on 20 January 2015.

It was decided that a survey would be sent to Councillors of those wards with a CPZ (Callowland, Central, Holywell, Nascot, Park and Vicarage) to be mailed back by 20 January. The Committee and Scrutiny Officer agreed to email the task group and also the Head of Regeneration and Development for suggestions for questions. She would also look at questions posed by the consultant to residents and businesses in the CPZ areas and email these to the group.

The survey would be finalised and sent out immediately after the Christmas Break.

4. **DATE AND TIME OF NEXT MEETING**

- Tuesday 20 January 2015
- Monday 2 February 2015

The meeting started at 6.00 p.m.  
and finished at 6.30 p.m.

Chair  
CPZ Policies Scrutiny Task Group